HAN_UNIVERSITY OF APPLIED SCIENCES

STUDENT CHARTER
General part 2021-2022 academic year

Only the Dutch version of the Student Charter (Studentenstatuut) is legally binding. This English version is provided for information.

PREFACE

In accordance with the law, HAN adopts and publishes a Student Charter. The charter consists of two parts: an institution-specific part and a degree-specific part. The institution-specific part applies to all students and at HAN is called the Student Charter. The degree-specific part is called the degree statute; the education and examination regulations (EER) are part of this degree statute.

The Student Charter sets out what HAN students can expect from HAN and what HAN expects from them. It is primarily a collection of the rights and obligations of students, describes the facilities available to students and gives an overview of the legal rights of students. Provisions on application and enrolment are recorded in the Enrolment Regulations. The degree statute describes the structure and delivery of the degree course, the student facilities, study coaching and the EER, including the time frame in which examiners announce results, how exams are reviewed, the study load and the content of the course.

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CHAPTER 1 GENERAL PROVISIONS

Article 1.1 Terms and definitions

This charter is subject to the terms defined in appendix 1 of the degree statute.

Article 1.2 Content of the Student Charter

The HAN Student Charter contains (a) an institution-specific part with at least a description of the rights and obligations of HAN students, an overview of the facilities available to students, an overview of the regulations aimed at protecting student rights, and the HAN rules and disciplinary measures referred to in article 7.57h of the Higher Education and Research Act (WHW); and (b) a degree-specific part, the degree statute, with at least the structure of the degree course, the support facilities, an EER and any additional rules and procedures of the school or degree course.

Article 1.3 Adoption of the Student Charter

The institution-specific part and the model for the degree-specific part are adopted by the Executive Board, with the consent of the Participation Council. The remaining degree-specific part is adopted by the dean, with the consent of the school council. The amounts and terms for tuition fees may be

adjusted annually in accordance with the statutory tuition fees laid down by the Minister of Education, Culture and Science and the institutional fees and payment terms laid down by the Executive Board.

Article 1.4 Publication

The Student Charter and any changes to it are published on the HAN website. Every student who enrols at HAN for the first time receives instructions on how to access it.

CHAPTER 2 HAN ORGANISATION

HAN is governed by the Executive Board, under the supervision of the Supervisory Board. Education is provided by the schools (academies), each led by a dean. Students participate in decision-making through the Participation Council, the school councils and the programme committees.

CHAPTER 3 APPLICATION, ENROLMENT AND TUITION FEES

Application, enrolment, re-enrolment and termination of enrolment take place via Studielink and are governed by the Enrolment Regulations 2021-2022. Students pay the statutory or the institutional tuition fee; the amounts and payment options are published on the HAN website.

CHAPTER 4 RIGHTS STEMMING FROM ENROLMENT

Enrolment entitles students to follow the education of their degree course, to take exams and modular exams, to use the facilities of HAN and to receive study coaching. Students have the right to inspect their assessed work and to submit objections and appeals.

CHAPTER 5 GENERAL AND SPECIAL FACILITIES

HAN offers study coaching, student counsellors and student psychologists, facilities for students with a disability or chronic illness and for top athletes, a library and IT facilities, and the HAN Employment and entrepreneurship services. Students with special circumstances can apply for special facilities and, under the conditions set out in the regulations, for financial support from the HAN profiling fund (profileringsfonds).

CHAPTER 6 EDUCATION

Each degree course records the rules about its education, exams and examinations in its EER. The board of examiners of each course safeguards the quality of assessment and decides on exemptions and requests.

CHAPTER 7 RELATED REGULATIONS

Related regulations include the Enrolment Regulations, the Student code of conduct, the Regulations for special student facilities, the complaints and disputes procedure and the whistleblower regulations.

CHAPTER 8 RELEVANT ADDRESSES

Complaints, objections and appeals are submitted via the HAN Complaints and Disputes Office. Contact details of the student services and of the Student Affairs Enquiry Desk are published on HAN Insite and the HAN website.